How to Submit – CBRF/BRIF Stage 2 Expressions of Interest

The online submission portal is now closed. A summary of the details that were captured in the portal are provided below.

I. Project Information

- Submitting institution; nominated PI name, email, and phone #; project title; project key words for Research and/or Talent Development (CBRF), and/or Infrastructure (BRIF) (as applicable, up to 10 each); project summary (250 words max);
- Alignment with CIEBH’s vision, objectives, and program of research and with Canada’s Biomanufacturing and Life Sciences Strategy (100 words max);
- Selection of CIEBH priorities and themes the project covers; selection of preferred and alternate hub option; selection of components the project will include (i.e., Research and/or Talent Development [CBRF], Infrastructure [BRIF])

II. Research Proposal

a. Research component (1000 words max)
   - Background and context of the project; project objectives, approach, methodology, etc.; existing technologies, platforms, and other resources that the project builds upon; expected outcomes
b. Talent development program (if applicable) (250 words max)
c. Requested Infrastructure (if applicable) (max 500 words)
   - Key equipment/instrumentation/tools; new research space or renovation of existing space; proposed location; whether it builds on an existing research facility or technology platform, and if so, provide a short summary of the integration of the new infrastructure
III. List of Core Team Members (up to 15)

- Name, title, organization, expertise or areas of contribution, and time commitment to project (%)

IV. Partnership Details (Organizations contributing or collaborating on the proposal)

<table>
<thead>
<tr>
<th></th>
<th>Request from CBRF (25% indirect costs included)</th>
<th>Request from BRIF</th>
<th>Other sources (cash or in-kind)</th>
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</thead>
<tbody>
<tr>
<td>Research</td>
<td></td>
<td>NOT APPLICABLE</td>
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<tr>
<td>Talent Development</td>
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<tr>
<td>Infrastructure</td>
<td>NOT APPLICABLE</td>
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<tr>
<td>Total Estimated Request</td>
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<td><strong>Total Project Budget</strong></td>
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List all academic partner organizations (Canadian and international) and indicate the nature of the partnership (100 words max each)

a. List all non-academic partner organizations, type of organization (e.g., not-for-profit, public, private, etc.) and indicate the nature of the partnership (100 words max each).
V. Project Budget Estimate and Leveraged Funds

- For BRIF, indicate the portion requested from CFI-BRIF >$1M total cost of infrastructure. CFI will fund up to 60%; matching 40% is required from other sources.
- List cash or in-kind contributions from other sources, indicate if secured or expected, provide brief explanation (if applicable) (250 words max)

VI. Declaration

- Confirm agreement that the submitted EOI may be shared with one or more of the CBRF Hubs
- Confirm that the Office of Research (or equivalent) of the Submitting Institution is aware of this EOI submission
- Provide the e-mail address of the Office of Research (or equivalent) or Delegate responsible for providing the institutional approval of the EOI at the Submitting Institution.
  - Institutional contacts that have been provided to CIEBH for this purpose are listed below. If your institution is not listed, please contact them directly.
- Signature field to be completed by the Nominated PI only